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From: Beurs, Eva (DPH)
Sent: Friday, October 24, 2008 9:53 AM
To: Caloggero, Dina (DPH); McNamara, Ann (DPH)
Cc: Han, Linda (DPH)
Subject: RE: Unit Code

I have the name: Surveillance of Health Outcomes and it is a trust account.

From: Caloggero, Dina (DPH)
Sent: Thursday, October 23, 2008 10:19 PM
To: Beurs, Eva (DPH); McNamara, Ann (DPH)
Cc: Han, Linda (DPH)
Subject: RE: Unit Code

Linda hopefully can answer this.

From: Beurs, Eva (DPH)
Sent: Thu 10/23/2008 9:48 AM
To: McNamara, Ann (DPH); Caloggero, Dina (DPH)
Subject: RE: Unit Code

but we are not going to use 5177. Do you know is in charge of collecting the revenue on this account? Maybe we can figure out more this way.

From: McNamara, Ann (DPH)
Sent: Thursday, October 23, 2008 9:28 AM
To: Beurs, Eva (DPH); Caloggero, Dina (DPH)
Subject: RE: Unit Code

It is a revenue account...I don't know the official name either – but the unit codes references MWRA if that helps.

From: Beurs, Eva (DPH)
Sent: Thursday, October 23, 2008 9:23 AM
To: Caloggero, Dina (DPH)
Cc: McNamara, Ann (DPH)
Subject: RE: Unit Code

Ann,
what is the "official" name of this account?
I see only "Surveillance of..." is there an NGA associated with it and what kind of account is that?

From: Caloggero, Dina (DPH)
Sent: Thursday, October 23, 2008 9:08 AM
To: Beurs, Eva (DPH)
Cc: McNamara, Ann (DPH)
Subject: RE: Unit Code

Here you go....thanks...Dina

From: Beurs, Eva (DPH)
Sent: Thursday, October 23, 2008 8:58 AM
To: Caloggero, Dina (DPH); McNamara, Ann (DPH)
Subject: RE: Unit Code

Yes, you need to redo it.

From: Caloggero, Dina (DPH)
Sent: Thursday, October 23, 2008 8:16 AM
To: McNamara, Ann (DPH); Beurs, Eva (DPH)
Subject: RE: Unit Code

Ok..thanks for the clarification...so the amount for UO5 for TEK will be \$22,707?

Eva, if this is true, do I need to redo the IT contract plan justification?

Thanks...Dina

From: McNamara, Ann (DPH)
Sent: Thursday, October 23, 2008 8:01 AM
To: Caloggero, Dina (DPH); Beurs, Eva (DPH)
Subject: RE: Unit Code

You are encumbering the funds for the contract – but we are also purchasing the bio-numerics. So the total is 29,811 less the cost of the software.

From: Caloggero, Dina (DPH)
Sent: Wednesday, October 22, 2008 6:21 PM
To: McNamara, Ann (DPH); Beurs, Eva (DPH)
Subject: Re: Unit Code

I was under the impression that the total about would be \$29,811 once all the money was put under this account. By encumbering the full amount, I won't need to ask Eva to amend the contract plan. Let me know if my assumption is correct.

Dina

From: McNamara, Ann (DPH)
To: Caloggero, Dina (DPH); Beurs, Eva (DPH)
Sent: Wed Oct 22 18:03:29 2008
Subject: RE: Unit Code
Hi,
Dina – should the total be \$22,707?

From: Caloggero, Dina (DPH)
Sent: Wednesday, October 22, 2008 5:17 PM
To: Beurs, Eva (DPH)

Cc: McNamara, Ann (DPH)
Subject: RE: Unit Code

Hi Eva,

Here is the IT justification. I left a signed hardcopy in your box. Please let me know if I need to do anything else.

Thanks...Dina

From: Beurs, Eva (DPH)
Sent: Tuesday, October 21, 2008 1:18 PM
To: Caloggero, Dina (DPH)
Cc: McNamara, Ann (DPH)
Subject: RE: Unit Code

Dina, Yes, please give me the justification plan for 4510-0623 and the 4512-0179 must be spent by December 31, 2008

Ann,
is this the only item that will go on the contract plan for 4510-0623? Who's account is that? I know our contract plans go to Agnes, should I submit the contract plan to someone in other bureau? Let me know. Thanks

Eva

From: Caloggero, Dina (DPH)
Sent: Tuesday, October 21, 2008 1:16 PM
To: Beurs, Eva (DPH)
Cc: McNamara, Ann (DPH)
Subject: RE: Unit Code

Hi Eva,

Do you want me to send you the IT Justification for 29,811? Also when does the \$42,633 need to be spent under **4512-0179 (5116)**?

From: McNamara, Ann (DPH)
Sent: Wednesday, October 08, 2008 2:04 PM
To: McNamara, Ann (DPH); Akinbuli, FA (DPH)
Cc: Beaulieu, Agnes (DPH); Connolly, Grace (DPH); McGuire, Thomas M (DPH); Han, Linda (DPH); Beurs, Eva (DPH); Caloggero, Dina (DPH)
Subject: RE: Unit Code
Importance: High

Funke,

Welcome back from the long weekend.

Attached is the spending plan change. Also, could you please set up the spending accounts using **unit code 5116**. It is important that we accurately track all of our IT expenses, and for these purchases/expenses we should be utilizing code 5116 – it is the only expense unit code we will be using for this account.

Thank you very much. There is a great urgency to setting up the spending account – If there is anything I can do to help, please let me know.

Regards,
Ann McNamara
617-983-6235

From: McNamara, Ann (DPH)
Sent: Wednesday, October 08, 2008 11:55 AM
To: McNamara, Ann (DPH); Akinbuli, FA (DPH)
Cc: Beaulieu, Agnes (DPH); Connolly, Grace (DPH); McGuire, Thomas M (DPH); Han, Linda (DPH); Beurs, Eva (DPH); Caloggero, Dina (DPH)
Subject: RE: Unit Code
Importance: High

Hi Funke,

We are ready to spend our funds deposited into the revenue account number 4510-0623 under unit code 5177 (MWRA). Total available funds should be \$29,408.20. We have \$402.80 in outstanding receivables bringing total anticipated spending on this account to \$29,811. We anticipate spending these funds prior to 6/30/09.

We will be purchasing software for the laboratory (obj code U03) in the amount of \$7,104. We have an approved AF29 and are ready to purchases as soon as we hear back from you to move forward.

The remaining funds, \$22,707 will be spent on IT Professionals (object code U05) one vendor (Tek Systems). Again, we are ready to contract as soon as we hear back from you.

I have attached Spending Plan (changed) for your review.

Please let me know as soon as this is approved (spending plan change) and account is set up for spending.

Thank you very much, please let me know if you have any questions or need additional information.

Regards,
Ann McNamara
State Lab
617-983-6235